

OPERATIONS COUNCIL MEETING MINUTES



Date: December 4, 2024 | **Time:** 12 p.m. - 1:30 p.m. | **Location:** RR111AB/Hybrid | **Recorder:** Jessi

Link to Zoom Recording: <https://clackamas.zoom.us/rec/play/PLvuGT6BzM-Cycwy7wq7FoULTUiu2oqj8AYj06Q28Wu3pbxmtl0VYWm6X8V9qzkYKXoTQ9vbgW4Dtcfw.2TAvzoksBsLBNIyH>

Members in Attendance	<p>Council Co-Chairs:</p> <p><input type="checkbox"/> Jeff Shaffer</p> <p><input type="checkbox"/> Jim Wentworth-Plato</p>	<p>Members:</p> <p><input type="checkbox"/> Saby Waraich</p> <p><input type="checkbox"/> Ashley Sears</p> <p><input type="checkbox"/> Erin Gravelle</p> <p><input type="checkbox"/> Delbert Dulle</p> <p><input type="checkbox"/> Dejuan Tanner</p> <p><input type="checkbox"/> Stephen Brouwers</p> <p><input type="checkbox"/> Wesley Buchholz</p> <p><input type="checkbox"/> Sunny Olsen</p> <p><input type="checkbox"/> Breck Young</p>	<p><input type="checkbox"/> Dennis Marks</p> <p><input type="checkbox"/> Hillary Abbott</p> <p><input type="checkbox"/> Felicia Arce</p> <p><input type="checkbox"/> SD DeWaay</p> <p><input type="checkbox"/> Nora Brodnicki</p> <p><input type="checkbox"/> Keoni McHone</p> <p><input type="checkbox"/> Jenny Miller</p> <p><input type="checkbox"/> Hannah Legasse (ASG Rep)</p> <p><input type="checkbox"/> Randi Hurt (ASG Rep)</p> <p><input type="checkbox"/> Ron Prince (Bob Cochran Replacement)</p>
	<p>Recorder:</p> <p><input type="checkbox"/> Jenn Wiggins</p>		

Topic/Items

- Operations Council Structure
- Committee’s rolling up to Operations Council
- Retreat Summary

Quick Recap

The Operations Council discussed the structure of their council and the process for stakeholders to get involved. They also discussed the operations of the council, and the priorities from their recent retreat. Lastly, they discussed the process of identifying and prioritizing projects for a bond development workgroup, the upcoming construction projects, and the status of the bond update.

Summary

In the meeting, the Operations Council discussed their first public meeting and the structure of their council. Jim presented the council's structure, explaining that the first meeting of the month would be open and recorded for everyone, while the second meeting would be a work session. The council also discussed the process for stakeholders to get involved and the procedure for becoming a member. The

council decided to pause on adding new members until the end of the year or next year, hoping for a single period where everyone can understand the available committees and councils. Jim summarized and discussed the group's priorities for the upcoming year. The meeting also touched on next year's retreat and the idea of having it during service week to start the year effectively.

- We shared our committees, the liaisons and our ask for the annual report
- Changed CCC Ready to Emergency Management Planning Oversight Subgroup

Jeff discussed the process of identifying and prioritizing projects for a bond development workgroup. They mentioned that a list of 300 million dollar's worth of projects had already been identified, and the workgroup would decide which ones to prioritize. They also discussed the flexibility in the budget for upgrading safety and security and the potential for reallocating funds from the 1 million dollars allocated for lab upgrades. It was also mentioned the importance of community and student involvement in the development of the master plan. They clarified that the total bond amount was 120 million dollars and that the bond development workgroup would decide how to allocate this amount.

Jeff discussed the upcoming construction projects for the Horticulture Building and the Natural Resources Center, which are expected to start in 2025 and 2026 respectively. The construction of the Horticulture Building is planned to begin in 2027, after people have moved out of Clairmont. Jeff also talked further about the IT project, safety and security project, and an energy efficiency project. The master plan was also discussed, which will address various upgrades around the buildings. Additionally, a pathways project and maintenance yard project were mentioned. Jeff also clarified that while the projects are divided into different buckets, they are not hard buckets and can be adjusted based on savings or changes in construction costs

Other projects discussed were center of excellence and an athletic field project. The Wilsonville project was mentioned as a potential delta with savings or extra cost. The retired debt was clarified as being for property purchased, with the funds used to pay off interest-only loans. The possibility of a new athletic field with grandstands and a potential simulation center for middle school students was also discussed. Lastly, the idea of a walking trail around the campus was brought up, with plans to go out to RFP in December.

The group also discussed the process for reviewing and approving policies and procedures, with the idea of using the work session to review these and then presenting them for final approval in the February public meeting. The group also discussed the possibility of having a 45-minute public recorded session for council updates, followed by a working meeting to discuss any issues or concerns.

It was decided to cancel the December 18th meeting and reschedule the next meeting for the 3rd week of January.

Next Steps

- Update the Operations Council site with membership (remove Bob C), and add Dennis' new sub-group
- The list of priorities should be added to Teams before turning into a PDF and being added to the website.
- Jim will send out a questionnaire to the liaisons for the committees